

Joyce Frankland Academy Local Governing Body Meeting Minutes



15.05.2025 7pm on site

Adrian Butcher (AB)
Gareth Conduit (GC)
Claire Denyer (CD)
Richard Haslam (RH)
Jo Palmer (JP)
Nigel Poad (NP)
Duncan Roberts (DR) (Principal)

Others Present

Janet Goldsworthy (JG)

The meeting was quorate throughout.

	ITEM	ACTION
1.	Welcome and Acceptance of Apologies for Absence	
	Apologies from TP (opt out at NP' invitation). NS (work commitment) and MS (incorrect date) Apologies were accepted by all present.	
2.	Declarations of Interest and Notification of Any Other Business	
	DR would need to leave during discussions relating to the new Principal for JFAN. Otherwise none.	
3.	Minutes of last meeting and matters arising	
	The minutes of the last meeting on 27.03.2025 were approved with no changes by all governors present. Staff thanked governors for their contribution to the Easter thankyou gift during Easter School. NP had sent a letter to Ofsted relating to the recent consultation. AL had also sent their own letter regarding the Ofsted consultation.	
4.	Governance items	
	Governor recruitment – NP will follow up with this over the Summer but AL are comfortable with the size and makeup of the JFAN LGB as it currently stands. Governor visit day – date to be agreed for the Summer Term and communicated asap Governor training – AL will be asking Chairs to log all training completed by governors. It was suggested that some group training could be appropriate. JG mentioned that she had contacted KJ regarding governor frustrations with IT and HR. There has been some restructuring at a central level and this could likely account for some of the problems encountered. IT are currently considering what they can do to make it easier for governors to access trust systems. NP has been asked to speak with IT in this regard. In addition, there is work being undertaken currently to review the blueprints and explore their wider impact. There will be a set of new core standards for Anglian Learning academies which will be implemented in autumn 2025. JFAN has launched a consultation for a reorganisation in three subject areas in light of the phased closure of Sixth Form and falling roll in Key Stage 3. The school has successfully recruited for next year (with the exception of one subject) and is in a strong position as regards staffing for September.	NP/DR
5.	Policies to be approved	

	The SEND statement and report had been updated and circulated to governors for approval. Governors approved the document. Q Is there an uplift in SEND in Year 7? A Yes and this is likely to continue next year. Q Can a parent contact the school if they feel that their child has SEND needs? A Yes if a parent feels that SEND needs have not been identified in primary school. The Provider Access Policy had been circulated to governors prior to the meeting and was also approved.	
6.	Inclusion blueprint	
	AL recently undertook an enquiry relating to inclusion with Camilla Saunders and 3 other trust SENDcos. Key points are:- • Good relationships were observed between the SENDco and pupils • IT is well utilised • Engagement in lessons is good • Most learners are able to articulate their needs but also need to be able to articulate how they can improve. • Tracking and monitoring for each year group is needed and should be reviewed monthly. • Similar visits will continue as sharing of good practice is invaluable. Further action required:- • Top tips for class teachers each week in relation to SEND pupils • Silent starts and calm transitions between lessons – seems simple but needs to be in place for all before further progress can be made. • Targeted interventions for dyslexia and further monitoring • Real actions targeted on adding value Q Did the SENDco react positively to the enquiry? A Yes and agrees that there are always improvements to be made. This is reflected in the SEND statement. Q Do any of the AL schools have a SEND hub? A Not specifically but Netherhall have a number of dedicated and specific hubs for alternative provisions.	
7.	AIP progress 2024-2025 and strategic plan 2025-2026	
	The updated version of the AIP was shared with all governors. DR presented to governors on the progress made for each strand of the plan. A key point of focus for the Summer Term will be the tracking of behaviour incidents which needs to be recorded each day. This will enable the identification of patterns and the targeting of interventions for SLT for the next 12 to 18 months. Q Is the school satisfied with progress post the Spring reset? A Yes – effective modelling has been introduced in a way that engages pupils but this does need to be used more innovatively and consistently communicated. Q Is there a danger that teaching becomes too regimented? A No – if expectations are clear then there is still room for personality and flair. Q Have parents been able to see and understand progress with regards to behaviour? A Yes - the school is a calmer and more purposeful environment. Silent 'do now' tasks are making a positive impact. The next phase is to ensure that we focus on something more pedagogical such as effective modelling.	

	Q How do you drive staff to achieve calm behaviour? A There is regular monitoring that leaders are doing along with training and support and targeted intervention with particular teachers to aid faster improvement.	
8.	Impact of 6th form closure	
	Year 13 data looks promising one of the aims is to drive up outcomes by reducing the number of U grades. There has been no loss of staff as a result of the closure. The financial threat of a loss of £200k in funding remains a threat. The common room is to be transformed with the use of any surplus funds.	
9.	People and leadership	
	DR gave governors an in depth update on current SLT roles and responsibilities, training needs and suggested changes for next academic year and an indication of the succession planning in place in view of the recruitment of the new principal.	
10.	Appointment of new principal	
	NP updated governors on the recent recruitment process for the new principal and governors then had an opportunity to ask questions.	
12.	Date time and venue of next meetings	
	Please note that the next meeting has been moved to 9th July for a 6.00pm start Governor visit day for Summer Term – DR to confirm with NP asap	DR/NP

The meeting closed at 21.10pm

Items for Future Meetings	
Meeting	Item
Summer Term 2025	SEND link visit report Safeguarding link visit report

Action Log			
ITEM	ACTION	DEADLINE	RESPONSIBILITY
12	Agree Summer Term visit date	ASAP	NP/DR

Rolling Action Log			
ACTION	DEADLINE	RESPONSIBILITY	UPDATE
Raise neurodiversity of staff with AL/DC	July 2025	NP	NP to discuss with JC at AL
Recruitment of new governors	July 2025	NP	Not an urgent issue – Summer task
Allocate new governors a link governor role	July 2025	NP	NP to speak to governors individually